

# BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD & TRANSPORTATION POLICY BOARD JOINT MEETING

THURSDAY, NOVEMBER 13, 2025

## MINUTES

Smock (Chair) called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board and Transportation Technical Committee to order at 10:00 am.

### Meeting Attendees:

Name	Title	Representing	Role
Ritch Kurtenbach	Supervisor	Black Hawk County	Policy Board Member
Ryan Brennan	Assistant County Engineer	Black Hawk County	TTC member
Lisa Smock	Mayor	Elk Run Height	Policy Board Member (Chair)
Scott Becker	Councilperson, Mayor Pro Tem	City of Gilbertville	Policy Board 1 <sup>st</sup> Alternate
Aric Schroeder	City Planner	City of Waterloo	Policy Board 2nd Alternate
John Donorff	Planner II	City of Waterloo	Attendee
David Wicke	City Engineer	City of Cedar Falls	TTC member
Steven Kjergaard	Director of Aviation	Waterloo Regional Airport	Policy Board 1 <sup>st</sup> Alternate
Rob Werner	Public Works Director	Gilbertville	TTC member
Tony Hemann	AECOM	AECOM	Attendee
Mark Durbahn*	Senior Project Manager	AECOM	Attendee
Nick Fratzke	Director of Transportation	INRCOG	MPO Staff
Sanzida Rahman Setu	Transportation Planner II	INRCOG	MPO Staff
Oghogho Oriakhi	Transportation Planner I	INRCOG	MPO Staff

\*Attended Online

The first item was the approval of the agenda. It was moved by Kjergaard, seconded by Kurtenbach, to approve the agenda as presented. Motion carried unanimously.

Next, the minutes of the July 10, 2025, meeting were reviewed and considered for approval. It was moved by Kjergaard, seconded by Kurtenbach, to approve the minutes as presented. Motion carried unanimously.

Hold a Public hearing and consider approval of amendments to the FY 2026-2029 Transportation Improvement Program (TIP): The addition of termini (14th Ave. to Cedar River Bridge) to the Gilbertville 5th St project 57980 STP-U-2905(601)--70-07. Smock declared the public hearing open at 10:02 am. Fratzke noted that the purpose of the amendment was to add additional termini to the project scope, extending the project from 14th Ave from the Cedar River Bridge E 0.1 mi to 5th St. Hemann (AECOM) noted that sufficient funds were available to extend the project to 14th Street to the Cedar River Bridge. Fratzke mentioned proof of publication is on file, and no public comments were received. There being no further discussion, Smock declared the public hearing closed at 10:05 am. A Motion to approve the amendment was moved by Kurtenbach, seconded by Schroeder. Motion carried unanimously.

Hold a Public hearing and consider approval of amendments to the FY 2026-2029 Transportation Improvement Program (TIP) to include the National Electric Vehicle Infrastructure (NEVI) Program Implementation: I-380 Exit 70, Project No: NEVI-R380(70)--9Q-24 in FY'26. Smock declared the public hearing open at 10:05 am. Fratzke explained that the project was awarded under the statewide National Electric Vehicle Infrastructure Program, which funds EV charging stations along interstate corridors, including a site at Casey's on River Forest Rd. in Evansdale. Following a federal administration change, some program funds were retracted, but this project remained eligible within the original allocation window. The State DOT is looking to include the project in the current TIP, as it would not qualify in the next TIP cycle; the amendment does not affect MPO funding and primarily serves as required administrative action for FHWA documentation. Fratzke added that no additional funds remain in the

program, but this project retained its funding. Proof of publication is on file, and no public comments were received. With no further discussion, Smock declared the public hearing closed at 10:08 am. Motion to approve the amendment of the TIP was moved by Becker, seconded by Kjergaard. A Motion carried unanimously.

Hold a public hearing and consider approval of an amendment to the MPO's FY2026-2029 Transportation Improvement Program (TIP): The addition of STP-A-8155(784)--86-07 and STP-A-8155(785)--86-07 for the completion of signal improvements at Broadway St and Ansborough Ave in Waterloo, which adds federal aid (CMAQ) to the 2026 STIP. Fratzke reported that both projects were previously awarded CMAQ funds to the City of Waterloo. The capital portions of the projects have been completed, and the amendment reflects the carryover of unspent engineering funds from the prior TIP year into the current one. This action has been reviewed with the DOT and is considered a routine administrative pass-through that does not impact MPO funding. Proof of publication is on file, and no comments were received. With no further discussion, Smock closed the public hearing at 10:10 am. A Motion to approve was moved by Becker, seconded by Kjergaard. Motion carried unanimously.

### **Discussion Items**

#### **1. Project updates.**

- a. City and county project updates  
Wicke reported that Main Street in Cedar Falls is now fully completed and open to traffic. Hemann provided an update for Waterloo, noting that Phase 1 of the La Porte Road project is completed, although the roadway remains closed until MidAmerican completes streetlight installation. Hemann added that Phase 2 is scheduled for a March 2026 letting, while Phase 3 is currently in design. Schroeder stated that San Marnan Dr. is open. Ryan from Black Hawk County reported that the Raymond project has been awarded and is planned for construction next year. Smock reported for Elk Run Heights and noted that Lafayette Road is now complete and open to traffic.
- b. MET Transit - "How to Ride" Signage  
Fratzke mentioned regarding the signage that revisions were requested from public works, and MET Transit will have those in their board agenda and subsequently sent to the Waterloo council in January. Ordering signage potentially at the end of winter or next spring.
- c. NEIA NEPA Study  
Durbahn reported that a steering committee meeting is scheduled for next week, where the project alternatives and related items will be presented and discussed. He noted that traffic analysis information will also be shared to evaluate how each alternative performs.

#### **2. General discussion.**

Kjergaard noted that the Policy Board member list should be updated to reflect a change in the Waterloo Regional airport chair from Scott Voight to David Deeds.

#### **3. Adjournment**

There being no further business, a motion was made by Becker, seconded by Kjergaard. Motion carried unanimously to adjourn the meeting at 10:16 am.

Respectfully submitted,

Oghogho Oriakhi  
Secretary