

**BLACK HAWK COUNTY METROPOLITAN AREA  
TRANSPORTATION POLICY BOARD  
MEETING NOTICE**

**INRCOG BOARD ROOM  
229 EAST PARK AVENUE  
WATERLOO, IA**

**THURSDAY, FEBRUARY 13, 2025, 10:00 AM**

**AGENDA**

**A. Introductions**

**B. Policy Board Actionable Items**

1. Approval of the agenda.
2. Review and consider approval of the minutes for the December 12, 2024 meeting (pages 5-7).
3. Consider the appointment of Jamie Knutson to the Statewide Urban Design and Specifications (SUDAS) Board.

**C. Discussion Items**

1. Project updates.
  - a. City and county project updates
  - b. NCMM Mobility Design Challenge Grant
  - c. NEIA NEPA Study
  - d. SS4A Comprehensive Safety Action Plan
2. General discussion.

**D. Adjournment**

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Everyone can come to this meeting. If you need special help to join, call INRCOG at (319) 235-0311 at least two days before the meeting.

## Policy Board Members – Calendar Year 2025

Representing	Name	Title	MPO Membership
City of Cedar Falls	Danny Laudick	Mayor	Member
	Gil Schultz	Councilperson	1 <sup>st</sup> Alternate
	Chris Latta	Councilperson, Mayor Pro Tem	2 <sup>nd</sup> Alternate
City of Elk Run Heights	Lisa Smock	Mayor	Member <b>(Chair)</b>
	Heather Sallis	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Evansdale	DeAnne Kobliska	Mayor	Member <b>(Vice-Chair)</b>
	Justin Smock	Councilperson, Mayor Pro Tem	1st Alternate
	Dottie Wear	Councilperson	2nd Alternate
City of Gilbertville	Mark Thome	Mayor	Member
	Scott Becker	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Hudson	Gail Bunz	Mayor	Member
	Kate Wyatt	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Raymond	Gary Vick	Mayor	Member
			1st Alternate
			2nd Alternate
City of Waterloo	Quentin Hart	Mayor	Member
	Noel Anderson	Com. Planning & Dev. Director	1st Alternate
	Aric Schroeder	City Planner	2nd Alternate
Black Hawk County		Supervisor	Member
	Tavis Hall	Supervisor	1st Alternate
			2nd Alternate
MET Transit Board	Rosalyn Middleton	Board Member	Member
	Sharon Droste	Chair	1st Alternate
	Stephanie Sheetz	Vice-Chair	2nd Alternate
Waterloo Regional Airport Board	Scott Voight	Chair	Member
	Steven Kjergaard	Director of Aviation	1st Alternate
			2nd Alternate

Updated 1/1/2025

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## Transportation Technical Committee Members – Calendar Year 2025

Representing	Name	Title	MPO Membership
City of Cedar Falls	David Wicke	City Engineer	Member
	Ben Claypool	Civil Engineer II	1 <sup>st</sup> Alternate
			2 <sup>nd</sup> Alternate
City of Elk Run Heights	Julie Eastman	City Clerk	Member
	Dale Wilson	Councilperson	1st Alternate
			2nd Alternate
City of Evansdale	Chris Schares	Public Works Director	Member
			1st Alternate
			2nd Alternate
City of Gilbertville	Rob Werner	Public Works Director	Member
	Al Even	City Maintenance	1st Alternate
			2nd Alternate
City of Hudson	Chrissi Wiersma	City Administrator/City Clerk	Member
	Jake Hovey	Public Works Director	1st Alternate
			2nd Alternate
City of Raymond	Becky Pint	Councilperson	Member
			1st Alternate
			2nd Alternate
City of Waterloo	Jamie Knutson	City Engineer	Member <b>(Chair)</b>
	Wayne Castle	Associate Engineer	1st Alternate
	Matt Schindel	Associate Engineer	2nd Alternate
Black Hawk County	Ryan Brennan	Assistant County Engineer	Member
			1st Alternate
			2nd Alternate
MET Transit	David Sturch	General Manager	Member
			1st Alternate
			2nd Alternate
Waterloo Regional Airport			Member
			1st Alternate
			2nd Alternate

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## Bicycle and Pedestrian Advisory Committee Members – Calendar Year 2025

Representing	Name	Title	MPO Membership
City of Cedar Falls	Stephanie Sheetz	Director of Community Dev.	Member
	Chris Sevy	City Planner	1st Alternate
			2nd Alternate
City of Elk Run Heights	Julie Eastman	City Clerk	Member
	Dale Wilson	Councilperson	1st Alternate
			2nd Alternate
City of Evansdale	Chris Schares	Public Works Director	Member
			1st Alternate
			2nd Alternate
City of Gilbertville	Rob Werner	Public Works Director	Member
	Al Even	City Maintenance	1st Alternate
			2nd Alternate
City of Hudson	Chrissi Wiersma	City Administrator/City Clerk	Member
	Jake Hovey	Public Works Director	1st Alternate
			2nd Alternate
City of Raymond	Becky Pint	Councilperson	Member
			1st Alternate
			2nd Alternate
City of Waterloo	Jamie Knutson	City Engineer	Member
	Wayne Castle	Associate Engineer	1st Alternate
	Matt Schindel	Associate Engineer	2nd Alternate
Black Hawk County	Cathy Nicholas	County Engineer	Member
			1st Alternate
			2nd Alternate
MET Transit	David Sturch	General Manager	Member
			1st Alternate
			2nd Alternate
George Wyth State Park	Lori Eberhard	Park Manager	Member
			1st Alternate
			2nd Alternate

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# BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD

THURSDAY, DECEMBER 12, 2024

## MINUTES

Chair Kobliska called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board to order at 10:00 AM.

Meeting Attendees:

Name	Title	Representing	Role
DeAnne Kobliska	Mayor	City of Evansdale	Policy Board Member (Chair)
Lisa Smock*	Mayor	City of Elk Run Heights	Policy Board Member (Vice-Chair)
Scott Becker	Councilperson, Mayor Pro Tem	City of Gilbertville	Policy Board 1 <sup>st</sup> Alternate
Gail Bunz	Mayor	City of Hudson	Policy Board Member
Aric Schroeder	City Planner	City of Waterloo	Policy Board 2 <sup>nd</sup> Alternate
Steven Kjergaard	Director of Aviation	Waterloo Reg. Airport	Policy Board 1 <sup>st</sup> Alternate
Ryan Brennan	Assistant County Engineer	Black Hawk County	TTC Member
David Wicke	City Engineer	City of Cedar Falls	TTC Member
Rob Werner	Public Works Director	City of Gilbertville	TTC Member
Chrissi Wiersma*	City Administrator/City Clerk	City of Hudson	TTC Member
Mark Durbahn*	Senior Project Manager	AECOM	Attendee
Michelle Sweeney	Associate VP – Area Ops. Manager	AECOM	Attendee
John Dornoff	Planner II	City of Waterloo	Attendee
Curtis Young	Chair	Waterloo Complete Streets	Attendee
Krista Billhorn*	District Transportation Planner	Iowa DOT	Attendee
Kyle Durant	Transportation Planner II	INRCOG	MPO Staff
Nick Fratzke	Director of Transportation	INRCOG	MPO Staff

\*Attended Online

The first item was approval of the agenda. It was moved by Kjergaard, seconded by Bunz to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the November 14, 2024 meeting. It was moved by Bunz, seconded by Kjergaard to approve the minutes as presented. Motion carried unanimously.

Next was the Election of Officers for 2025. It was moved by Kobliska, seconded by Schroeder to nominate Lisa Smock as Chair. Motion carried unanimously. It was moved by Smock, seconded by Schroeder to nominate DeAnne Kobliska as Vice-Chair. Motion carried unanimously.

Next was Discussion Items:

1. Review the [draft SS4A Comprehensive Safety Action Plan](#)

Durant provided an overview of the draft CSAP, which is scheduled to be presented to the Waterloo City Council during a work session on Monday, December 16. The final document is targeted for Council consideration and approval in February 2025. The group expressed concerns about reducing the number of lanes on US 63 northbound north of the river, given its reconstruction by the Iowa DOT within the past decade. Durant encouraged the group to submit comments via the online PDF by January 10.

2. EPA Community Impact Grant, City of Waterloo

Durant said that UNI's Center for Energy and Environmental Education (CEEE), in collaboration with the MPO and the City of Waterloo, applied for the [EPA's Community Change Grant](#). Titled *Green Waterloo: Implementing Neighborhood Strategies for Community Health and Resilience*, the project seeks over \$17 million in full funding to revitalize disadvantaged portions of Waterloo through innovative initiatives. Transportation-focused projects include 19 miles of new bike accommodations, a vanpool program, and an e-bike share system to promote clean mobility and reduce air pollution. Other key components include green infrastructure, resilient housing, pollution reduction, and workforce development programs aimed at lowering greenhouse gas emissions. This grant opportunity is specifically designed to support disadvantaged communities, helping to address environmental and health disparities.

3. Tripmaster Software Implementation for OnBoard Public Transit

Fratzke said OnBoard Public Transit sent out a request for proposals for transit operation software and selected Tripmaster. Tablets with cellular service capabilities were purchased to install in all vehicles. The software and tablets will enhance efficiency by streamlining scheduling and dispatch, enabling optimized routes that reduce fuel costs and travel. The tablets also give drivers real-time updates. Additionally, it simplifies data collection and reporting, making it easier to comply with funding requirements and make data-driven decisions.

4. Project Updates

a. City and county project updates

**Cedar Falls**

Wicke said construction on Main Street has been shut down for the winter. Phase III, which includes the construction of a roundabout at the intersection of 18<sup>th</sup> Street, will start next spring.

**Waterloo**

Sweeney said the Park Avenue Bridge is open following the initial bridge inspection. The 11<sup>th</sup> Street Bridge is anticipated to be opened in January, weather permitting. The sidewalk will remain closed until materials for the railing are available. Construction on La Porte Road is continuing. The design PMT meeting for Phase II will be held soon.

**Iowa DOT**

Sweeney noted that the PMT meeting for the Iowa Highway 58 and Greenhill Road interchange project is scheduled for today. AECOM is currently focused on value engineering and preparing for the D3 submittal. Additionally, they are working on a RAISE grant application for the project. Billhorn reported that the cost estimate for the US 218 reconstruction project, currently programmed with \$914,000 in STBG funds for 2027, has significantly increased. As a result, Iowa DOT staff may propose changing the project scope to pavement rehabilitation during the April 2025 programming session.

**Evansdale**

Kobliska said work on Lafayette Road is continuing.

b. NCMM Learning Launch

Durant requested that this item be tabled until the next meeting.

c. NEIA NEPA Study

Durbahn noted that the first Steering Committee meeting was held last month. AECOM is currently working on the purpose and need statement, emphasizing safety and connectivity improvements. The next Steering Committee meeting is scheduled for January, and additional draft materials will be provided to the committee before the meeting.

d. SS4A Comprehensive Action Plan

No additional updates provided.

Next was general discussion. Durant noted that the MPO is now accepting applications for STBG, TASA/TAP, and CRP funds. For more details on how to submit applications, funding amounts available, and deadlines, please visit [the MPO Funding Opportunities page](#).

There being no further business, it was moved by Becker, seconded by Schroeder to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 11:16 AM.

Respectfully submitted,

Kyle Durant  
Secretary