

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, NOVEMBER 14, 2024, 10:00 AM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the October 10, 2024 meeting (pages 4-7).
3. Hold a Public Hearing and consider approval of an amendment to the FY 2025-2028 Transportation Improvement Program (TIP) regarding the Neighborhood Access Equity (NAE) Grant for the Downtown Waterloo Railyard Relocation and Railroad Crossing Improvement Study in the City of Waterloo (page 8).
4. Hold a Public Hearing and consider approval of an amendment to the FY 2025 Transportation Planning Work Program (TPWP) (page 9).

https://bhcmpo.org/wp-content/uploads/2024/08/mpo.fy25.tpwp_.pdf

Discussion Items

1. Project updates.
 - a. City and county project updates
 - b. NCMM Learning Launch
 - c. NEIA NEPA Study
 - d. SS4A Comprehensive Safety Action Plan
2. General discussion.
3. Adjournment.

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Everyone can come to this meeting. If you need special help to join, call INRCOG at (319) 235-0311 at least two days before the meeting.

Policy Board Members (Updated 7/11/2024)

Representing	Name	Title	MPO Membership
City of Cedar Falls	Danny Laudick	Mayor	Member
	Gil Schultz	Councilperson	1 st Alternate
	Chris Latta	Councilperson, Mayor Pro Tem	2 nd Alternate
City of Elk Run Heights	Lisa Smock	Mayor	Member (Vice-Chair)
	Heather Sallis	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Evansdale	DeAnne Kobliska	Mayor	Member (Chair)
	Justin Smock	Councilperson, Mayor Pro Tem	1st Alternate
	Dottie Wear	Councilperson	2nd Alternate
City of Gilbertville	Mark Thome	Mayor	Member
	Scott Becker	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Hudson	Gail Bunz	Mayor	Member
	Kate Wyatt	Councilperson, Mayor Pro Tem	1st Alternate
			2nd Alternate
City of Raymond	Gary Vick	Mayor	Member
			1st Alternate
			2nd Alternate
City of Waterloo	Quentin Hart	Mayor	Member
	Noel Anderson	Com. Planning & Dev. Director	1st Alternate
	Aric Schroeder	City Planner	2nd Alternate
Black Hawk County	Daniel Trelka	Supervisor	Member
	Tavis Hall	Supervisor	1st Alternate
			2nd Alternate
MET Transit Board	Rosalyn Middleton	Board Member	Member
	Sharon Droste	Chair	1st Alternate
	Stephanie Sheetz	Vice-Chair	2nd Alternate
Waterloo Regional Airport Board	Scott Voight	Chair	Member
	Steven Kjergaard	Director of Aviation	1st Alternate
			2nd Alternate

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Transportation Technical Committee Members (Updated 4/3/2024)

Representing	Name	Title	MPO Membership
City of Cedar Falls	David Wicke	City Engineer	Member
	Ben Claypool	Civil Engineer II	1 st Alternate
			2 nd Alternate
City of Elk Run Heights	Julie Eastman	City Clerk	Member
	Dale Wilson	Councilperson	1 st Alternate
			2 nd Alternate
City of Evansdale	Chris Schares	Public Works Director	Member
			1 st Alternate
			2 nd Alternate
City of Gilbertville	Rob Werner	Public Works Director	Member
	Al Even	City Maintenance	1 st Alternate
			2 nd Alternate
City of Hudson	Chrissi Wiersma	City Administrator/City Clerk	Member
	Jake Hovey	Public Works Director	1 st Alternate
			2 nd Alternate
City of Raymond	Becky Pint	Councilperson	Member
			1 st Alternate
			2 nd Alternate
City of Waterloo	Jamie Knutson	City Engineer	Member (Chair)
	Wayne Castle	Associate Engineer	1 st Alternate
	Matt Schindel	Associate Engineer	2 nd Alternate
Black Hawk County	Ryan Brennan	Assistant County Engineer	Member
			1 st Alternate
			2 nd Alternate
MET Transit	David Sturch	General Manager	Member
			1 st Alternate
			2 nd Alternate
Waterloo Regional Airport			Member
			1 st Alternate
			2 nd Alternate

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BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD

THURSDAY, OCTOBER 10, 2024

MINUTES

Chair Kobliska called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board to order at 10:02 AM.

Meeting Attendees:

Name	Title	Representing	Role
DeAnne Kobliska	Mayor	City of Evansdale	Policy Board Member (Chair)
Lisa Smock	Mayor	City of Elk Run Heights	Policy Board Member (Vice-Chair)
Scott Becker	Councilperson, Mayor Pro Tem	City of Gilbertville	Policy Board 1 st Alternate
Gail Bunz	Mayor	City of Hudson	Policy Board Member (online)
Steven Kjergaard	Director of Aviation	Waterloo Reg. Airport	Policy Board 1 st Alternate
Ryan Brennan	County Engineer	Black Hawk County	TTC Member
David Wicke	City Engineer	City of Cedar Falls	TTC Member
Jamie Knutson	City Engineer	City of Waterloo	TTC Member
Michelle Sweeney	Engineer	AECOM	Attendee
Curtis Young	Chair	Complete Streets	Attendee
Aldina Dautović	Transportation Planner	INRCOG	MPO Staff (MPO Secretary)
Kyle Durant	Transportation Planner	INRCOG	MPO Staff

The first item was approval of the agenda. It was moved by Smock, seconded by Kjergaard to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the September 12, 2024 meeting. It was moved by Becker, seconded by Smock to approve the minutes as presented. Motion carried unanimously.

Next was to review and consider approval of the Iowa DOT's Pavement and Bridge (PM2) and System and Freight Reliability (PM3) 2022-25 **adjusted targets** for the MPO. Durant said this is one of three performance measures that the DOT adopts, with the option for the MPO to support or adopt their own. There are no implications for the MPO if the DOT targets are approved but not met. It was moved by Kjergaard, seconded by Smock to approve the adjusted 2022-25 PM2 and PM3 targets for the MPO as follows:

Iowa DOT Statewide Targets for 2022-2025 Performance Period

	Topic	Performance measure(s)	Baseline (CY 2021 data)	Proposed 4-year target (CY 2025 data)
PM2		Percentage of pavements of the Interstate System in Good condition	58.8%	53.0%
	Pavement	Percentage of pavements of the Interstate System in in Poor condition	0.4%	3.0%
		Percentage of pavements of the non-Interstate NHS in Good condition	37.9%	30.0%
		Percentage of pavements of the non-Interstate NHS in Poor condition	3.7%	6.0%
	Bridge	Percentage of NHS bridges classified as in Good condition	48.6%	48.0%
		Percentage of NHS bridges classified as in Poor condition	2.4%	6.6%
	PM3	System Performance	Percent of person-miles traveled on the Interstate that are reliable	99.9%
Percent of person-miles traveled on the non-Interstate NHS that are reliable			96.5%	94.0%
	Freight	Truck Travel Time Reliability Index (Interstate only)	1.13	1.25

Iowa DOT 2-year Status for PM2 and PM3 Targets Adopted October 2022

		2021	2023	2023	2025	2025
		Baseline	2-Year Target	2-Year Actual	Prior 4- Year Target	4-Year Target
Pavement	Interstate % Good	58.8%	55.0%	58.2%	55.0%	53.0%
	Interstate % Poor	0.4%	3.0%	0.5%	3.0%	3.0% (No change)
	Non-Interstate NHS % Good	37.9%	35.0%	35.3%	35.0%	30.0%
	Non-Interstate NHS % Poor	3.7%	6.0%	4.0%	6.0%	6.0% (No change)
Bridge	NHS % Good	49.4%	52.5%	48.9%	56.0%	48.0%
	NHS % Poor	2.4%	5.0%	1.3%	6.6%	6.6% (No change)
Reliability	Interstate % Reliable	99.9%	98.0%	99.9%	98.0%	98.0% (No change)
	Non-Interstate NHS % Reliable	96.5%	94.0%	96.7%	94.0%	94.0% (No change)
Freight	Interstate Truck Travel Time Reliability	1.13	1.25	1.13	1.25	1.25 (No change)

Motion carried unanimously.

Next was Discussion Items:

1. Tutorial of the [Iowa Crash Analysis Tool](#) and [PathWeb](#) interactive tools.

Durant conducted live tutorials and said staff are available to provide tutorials upon request. Video tutorials are also available for the Iowa Crash Analysis Tool [here](#).

2. Project Updates

a. City and county project updates

Cedar Falls

Wicke said Main and 12th Street are now open and the roundabout has been completed. 12th to 18th Street is still closed for underground utility work. State Street near Waterloo Road will be closed to complete paving.

Waterloo

Knutson said Broadway Street is open and Franklin Street is complete. Park Avenue is anticipated to open at the end of the month with temporary railings. 11th Street completion will depend on weather but may be open at the end of the year. La Porte Road is preparing to begin paving from Shaulis Road to KOA Campgrounds starting tomorrow. Paving is anticipated to be done at the end of next week, with work moving north from KOA Campgrounds to Bopp Street afterwards. Knutson also noted that the US 63 trail that travels to Hudson received a TAP grant to reconstruct six bridges. The project will go out for DOT letting in late spring or early summer of next year.

b. NEIA NEPA Study

Sweeney said the first PMT meeting will be held soon. Staff are continuing work on NEPA documents, data overlays, future land use, floodplain mapping, freight economic analysis, and reaching out to business to collect freight data. Staff are also continuing work on traffic counts at 5th and Franklin Street.

c. SS4A Comprehensive Action Plan

Dautović said the survey closed on September 30th. A total of 239 responses were gathered in English, 36 in Burmese, and a handful in French, Haitian Creole, and Spanish. Next, the consultant will go through data and community feedback to develop an implementation matrix and comprehensive safety action plan. The plan is on track to be finalized in January and will include safety recommendations for downtown Waterloo. All project updates are available on our website at <https://bhcmpo.org/SS4A>

Next was general discussion. Durant shared the [Park Avenue Green Bike Lane Project page](#) on the Black Hawk County MPO website. Durant also noted that applications are now open for TAP/TASA, STBG, and CRP. All funding opportunities, information, and applications are available at <https://bhcmpo.org/funding-opportunities/>. All entities are now eligible to apply to TASA funds. The City of Waterloo received a Neighborhood Access and Equity award. Waterloo and INRCOG will partner up to develop an RFP soon. An amendment will be added to the Transportation Planning Work Program to identify staff time for the project. Young asked about the 4th/5th/6th Street one-way to two-way conversion project. Knutson said Reconnecting Communities Program award announcements will be announced this coming spring. If awarded, a robust public input process will follow.

There being no further business, it was moved by Becker, seconded by Kjergaard to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 11:11 AM.

Respectfully submitted,

Aldina Dautović
Secretary

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Black Hawk County Metropolitan Area Transportation Policy Board (MPO) will hold a public hearing at the INRCOG Center, 229 E. Park Ave., Waterloo, Iowa, on Thursday, November 14, 2024 at 10:00 a.m.

The purpose of this hearing is to present for public comment the following amendment to the MPO's FY'25-'28 Transportation Improvement Program: Adding a Neighborhood Access and Equity (NAE) project in FY'25 for the Downtown Waterloo Railyard Relocation and Railroad Crossing Improvement Study in the City of Waterloo. The estimated project cost is \$750,000 with \$750,000 in federal NAE funds.

It is your privilege to attend this hearing to express your views concerning the proposed amendment, or you may submit your written comments to the Iowa Northland Regional Council of Governments, 229 E. Park Ave., Waterloo, Iowa 50703, through the time and date of the hearing as specified above. The public is hereby notified that if no changes are made to the proposed amendment stated above, it will be considered for adoption without further public comment.

For additional information, you may contact Kyle Durant at (319) 235-0311 between 8:00 a.m. and 3:30 p.m. weekdays or via email at kdurant@inrcog.org.

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The purpose of this hearing is to present for public comment the following amendment to the MPO's FY 2025 Transportation Planning Work Program (TPWP): Adding the activity Administration of the Neighborhood Access and Equity (NAE) Program Planning Grant for the City of Waterloo under Task D-3 Transportation Related Studies. The amendment seeks to allocate resources for managing and overseeing the planning grant, which includes but may not be limited to the development of a Request for Proposals to solicit qualified consultants, managing the consultant selection process in accordance with federal and local procurement guidelines, coordinating project scoping, grant progress monitoring, ensuring compliance with reporting requirements, and facilitating communication between the City of Waterloo, the consultant, and other involved agencies.

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